

[Your Company Logo]

Company Name
Street Address, City, State ZIP
Phone · Email · Website
License #: _____ · Insured: General Liability & Workers'
Comp

ESTIMATE

Estimate #: _____
Date issued: _____
Valid until: _____ (30 days from issue)

BILL TO

Name: _____
Address: _____
Phone: _____
Email: _____

JOB SITE (if different from Bill To)

Property address: _____
Access notes: _____
(crane clearance, gate width, distance to
structures/power lines, overhead wires)

Job type (check all that apply): Tree removal Trimming/pruning Stump grinding Cabling/bracing Storm
cleanup Land clearing Other: _____

Tree species: _____ Height (approx.): _____ ft DBH: _____ in

Condition/hazard notes: _____

Estimate details

Description	Qty	Unit	Rate	Amount
Tree removal — species, height, access noted above		ea.	\$ _____	\$ _____
Stump grinding — diameter _____ in		ea.	\$ _____	\$ _____
Trimming / pruning — crown reduction, deadwooding, etc.		ea./hr.	\$ _____	\$ _____
Cabling / bracing		ea.	\$ _____	\$ _____
Debris haul-away and disposal		load	\$ _____	\$ _____
Stump grindings left on site (no charge) or hauled (fee)		—	\$ _____	\$ _____
Additional line (write in): _____			\$ _____	\$ _____
Subtotal				\$ _____
Discount (if applicable): _____				\$ _____
Tax (if applicable, per state/local rules): _____				\$ _____
TOTAL				\$ _____

Payment terms

Deposit due on approval: _____% (\$ _____) — due before job is scheduled

Balance due: on completion of work, same day

Accepted payment methods: Cash Check Card ACH/bank transfer

Estimate valid for 30 days from the date issued above.

Terms and conditions

1. This estimate is based on a visual assessment of the property and trees described above. Conditions discovered once work begins (hidden rot, unstable soil, buried utilities not marked, etc.) may require a revised quote before work continues.
2. Customer is responsible for identifying and marking any private utility lines, irrigation, invisible fencing, or septic systems not visible from the surface. Call 811 (or your state's utility locate service) before any stump grinding or root work.

3. Weather delays: jobs may be rescheduled at no additional cost due to unsafe working conditions (high wind, lightning, saturated ground). We will contact you to reschedule as soon as it's safe.
4. Cancellation: deposits are refundable if canceled more than 48 hours before the scheduled date. Deposits are non-refundable for cancellations inside 48 hours.
5. [Company Name] carries general liability insurance and, where applicable, workers' compensation coverage. A Certificate of Insurance (COI) is available on request.
6. Any additional work outside the scope described above will be quoted separately before it begins.

Customer approval: _____ Date: _____

(signature)

[Company Name] representative: _____ Date: _____

(signature)

[Company Name] · [Phone] · [Email] · [Website] · License #: [_____]

Thank you for the opportunity to quote your project.

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